

# Wedding Brochure



HOTEL • WEDDINGS • FUNCTION SUITE • FREE WIFI  
BAR & RESTAURANT • MEETINGS & CONFERENCES

Grampian Hotel, 37 York Place, Perth PH2 8EH  
Telephone • 01738 621057

reservations@grampianhotel.co.uk  
www.grampianhotel.co.uk



*Congratulations on your forthcoming wedding.  
We can cater for wedding receptions up to  
120 people for dinner and 170 evening guests.*

*What Your wedding Package Includes:*

*Red Carpet on Arrival*

*Hire of our Function suite for the day\**

*Printing of Personalised Menus.*

*The use of Cake Base & Knife.*

*Printing of Your Table Plan.*

*Master of Ceremonies.*

*White Linen Tablecloths and white linen napkins.*

*Complimentary accommodation for the bride and groom on your wedding night  
Including full Scottish breakfast.  
(Minimum of 50 day guests for this to apply)*

*At the Grampian Hotel we specialise in traditional Scottish weddings. Our Tartan Function room is perfect for your wedding breakfast and a good size for your evening guests to dance the night away.*

*Ceremonies – It is becoming more popular to hold wedding ceremonies in Hotels.*

*Our hotel holds a civil license, which allows our guests to be married by a local registrar in the hotel. Please contact Perth and Kinross Registrar for more information.*

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*Why not make your wedding more exclusive by hiring out the whole hotel for your wedding day.  
- This includes exclusive use of the whole hotel for you and your wedding only for the day.  
- Guest accommodation for up to 25 guests the night of the wedding and breakfast the morning after*

*1 single room, 2 executive doubles, 8 standard twin/doubles & 1 family room with a king sized double bed and 1 single – can sleep up to 4 with an additional fold out bed.*

*\*Minimum number of day guests may apply*

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## Sample Menu A.

Tomato and Basil soup  
served with a crusty roll

\*\*\*\*\*

Traditional Steak Pie  
served with a selection of potatoes and vegetables

\*\*\*\*\*

Vanilla Cheesecake  
with a raspberry Coulis

\*\*\*\*\*

Freshly Brewed Coffee & Tea

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## Sample Menu B

Leek & Potato Soup  
served with a crusty roll

\*\*\*\*\*

*Supreme of Chicken*  
*stuffed with locally made haggis and served with a*  
*wholegrain mustard cream sauce*

\*\*\*\*\*

Traditional Sticky Toffee Pudding  
with hot butterscotch sauce

\*\*\*\*\*

Freshly Brewed Coffee & Tea

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## Sample Menu C

Cream of Mushroom Soup  
served with a crusty roll

Smooth chicken liver pate  
with a red onion marmalade, highland oatcakes and  
dressed side salad

\*\*\*\*\*

Roast Rib of Beef  
with a traditional beef jus

\*\*\*\*\*

Dutch Apple Pie  
with ice cream

\*\*\*\*\*

Freshly Brewed Coffee & Tea

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## Sample Menu D

Carrot and Coriander Soup

served with a crusty roll

North Atlantic Prawns

bound together in a tomato and brandy mayonnaise  
resting on a bed of mixed salad and herb leaves

\*\*\*\*\*

Roast Rib of Beef

with a traditional beef jus

Poached Fillet of Salmon

with a white wine and dill cream sauce

\*\*\*\*\*

Strawberry Pavlova

with fresh pouring cream

Fresh Cream Profiteroles

drizzled with a hot chocolate sauce

\*\*\*\*\*

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## Children's Menu

Please select one children's item for each course from the following selection. Your children's menu must be ordered in advance.

### Starters

Soup

Melon

### Main courses

Sausages, chips and beans

Burger or Cheese burger with chips

Macaroni cheese

Chicken fillets with chips

### Desserts

Vanilla, Chocolate or Strawberry Ice cream

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## Evening Buffet

*An evening buffet is a good way to break up the evening and cater for your evening guests.*

### *Menu A*

*Selection of freshly cut Sandwiches to include:  
include:*

*Chicken Tikka, Cheddar & Pickle, Roast Ham  
Ham*

*Cheddar & Ham, Tuna Mayonnaise, Egg Mayonnaise  
Mayonnaise*

*Oven Baked Sausage Rolls  
Tea & Coffee*

### *Menu B*

*Selection of freshly cut Sandwiches to*

*Chicken Tikka, Cheddar & Pickle, Roast*

*Cheddar & Ham, Tuna Mayonnaise, Egg*

*Oven Baked Sausage Rolls  
Vol Au Vents  
Hot Chicken fillets*

*Tea & Coffee*

### *Menu C*

*Selection of Freshly cut sandwiches to include:*

*Chicken Tikka, Cheddar & Pickle, Roast Ham,  
Cheddar & Ham, Tuna Mayonnaise, Egg Mayonnaise,  
Oven baked Sausage rolls*

*Vol au Vents*

*Hot Chicken Fillets*

*Pizza Slices*

*Haggis Dumplings*

*Tea & Coffee*

### *We can also offer*

*Beef or Vegetarian Stovies*

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## Wedding Drinks Packages

### *Possible Combinations:*

#### *PACKAGE A*

- 1 Glass of Whisky, Vodka, Gin or Fresh Orange on arrival*
- 1 Glass of Red or White Wine with meal*
- 1 Glass of Sparkling Wine for the Speech Toast*

#### *PACKAGE B*

- 1 Glass of Whisky, Vodka, Gin or Fresh Orange on arrival.*
- 1 Glasses of Red or White Wine with meal plus refill*
- 1 Glass of Sparkling Wine for the Speech Toast.*

#### *PACKAGE C*

- 1 Glass of Sparkling Wine on arrival.*
- 1 Glasses of Red or White Wine with meal plus refill*
- 1 Glass of Sparkling Wine for the Speech Toast.*

#### *PACKAGE D*

- 1 Glass of house Champagne on arrival.*
- 1 Glass of Red or White wine with meal.*
- 1 Glass of house Champagne for the speech Toast.*

### *On your Wedding Day.....*

#### *Drinks*

*After your ceremony it is usual practice to offer your guests a drink to celebrate with this could be anything from Champagne, Sparkling wine or a drink on arrival from the bar. It is also popular to choose drinks based on the time of year or theme of your wedding, for example Pink Champagne, Cider, Pimm's for summer or Mulled wine for winter.*

#### *Photography*

*Photographs are an important part of the day because you will look back at them for years to come. It would normally take between 45 minutes and an hour to have all the photographs taken. The most efficient way is to have a pre-arranged list typed up for all your group shots. Give a copy of the list for the photographer and get the best man and ushers to help gather people.*

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### *The Wedding Breakfast*

*Our Master of Ceremonies will announce the meal and once all the guests have located their seats, they will be asked to be up standing to receive the bride and groom.*

*The toasts and speeches can be done either before the meal or afterwards. Our master of ceremonies can introduce all the speakers.*

### *Cake Cutting*

*Cake cutting can be done either:*

*Before the meal*

*After the main course of your meal - this is nice if you are serving your cake as a dessert or after the meal with coffees.*

*If you have a lot of evening guests you could give them all a photo opportunity and cut the cake at the beginning of your evening reception then serve wedding cake with the evening buffet.*

### *Evening Buffet*

*The evening buffet is served around 9pm-10pm*

*We would always recommend catering for all guests present.*

### *Entertainment*

*The hotel can accommodate a band or a disco. We have contact numbers for both.*

*We ask that the evening entertainment is finished by no later than 12.30am.*

### *Going Home*

*Wedding guests should arrange transport home in advance for collection from the hotel no later than 12.45am. A late bar will be available for residents only and will close at the discretion of the duty manager.*

### *Accommodation for your Guests*

*The wedding party can add to the event.*

*The hotel has 12 rooms – 2 Executive Double rooms, 1 Family room & 8 Standard Twin/Doubles and  
1 Single room.*

*Please discuss any accommodation requirements you have at the time of booking.*

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*The final Countdown.....*

*12 Months to go.....*

*Decide on a budget and theme  
Choose a Ceremony location and Reception venue  
Choose attendants  
entertainment  
Select Wedding Dress  
Compile invitation list  
Select Musicians  
Order Wedding Cars  
Send out "Save the date Cards"*

*8 Months to go.....*

*Select Wedding rings  
Order Invitations  
Select any other forms of  
  
Order Wedding cake  
Select Florist  
Arrange to give notice of Marriage*

*4 Months to go.....*

*Send out wedding invitations  
Book a hair and make up trial  
Select Attendants Gifts  
Buy Shoes and Accessories  
Select a Gift Registry  
Venue,  
Consult with Mothers regarding outfits  
Order Favours  
Arrange Best Man/Groomsmen Fittings  
Make arrangements for Stag and Hen Parties*

*1 Month to go.....*

*Arrange a final fitting of your bridal gown  
Buy each other wedding gifts  
Chase up any remaining RSVP's  
Arrange attendants' final fittings  
Confirm final timings with Entertainers,  
transport companies.  
Review final table plans*

*2 Weeks to go.....*

*Make sure the Reception Venue have final table plan  
Record Wedding gifts as you receive them  
Double check attire and accessories for all members of  
the wedding party  
Confirm dates/times of the rehearsal for all those  
Concerned*

*1 Week to go.....*

*Take all the table decorations,  
favours to the hotel.  
Have nail and beauty  
treatments  
Relax.....and take it easy*

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## *Booking your wedding at the Grampian Hotel*

### *Step 1*

#### *Provisional Booking*

*This is a temporary booking which will be held for one month if you have not contacted the hotel after this time, we will automatically release the booking.*

### *Step 2*

*We require is a non-refundable deposit of £500. This confirms your booking with the hotel. We would like an idea of numbers attending and timings of the service and meal.*

### *Step 3*

*Deposits: In addition to the non refundable £500.00 booking deposit a further non refundable deposit of £500.00 is required 6 months before your wedding date. We regret that we cannot hold a wedding booking if the full deposits are not paid*

### *Step 4*

*We require you to make an appointment at least a month before your wedding day to come in and discuss the details, finalise menus, drinks packages, wine and room layouts. You can come into the hotel anytime if you need any advice or have questions about your wedding.*

### *Step 5*

*We require the final chargeable numbers, 21 days before your wedding. We will issue an invoice, the invoice must be settled 14 days before the wedding day. We also require your table plan, place cards and table decorations at least by the day before your wedding.*

### *Terms and Conditions*

*Numbers to be charged – Provisional numbers will be asked for at the time of booking and the hotel reserves the right to set a minimum number to be charged for the event.*

*Prices are inclusive of Vat at the current rate. We reserve the right to apply an increase to these prices, without prior notification, in the event of unexpected (and rare) events. If booking your wedding two or three years in advance you should expect that there will be an increase on these prices.*

*Reduction in number of guests – Any cancellations after final numbers are agreed will be charged at the agreed individual rate unless minimum number charge is applicable.*

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*Accommodation booked with Weddings*

*We can reserve rooms provisionally at the time of booking your wedding. We would require each guest to confirm the room by paying individual deposits. Any rooms reserved and not confirmed by deposit by 6 weeks before the wedding will be released.*

*The customer assumes responsibility for any damage caused by him or any of his guests, whether in rooms reserved or in any played.*

*Gifts*

*The Grampian Hotel is not responsible for any loss, damage or storing of wedding gifts. The client is responsible for the movement and storage of any gifts and for ensuring that they are taken with you at the end of the wedding. The Grampian Hotel is not responsible for any gifts which are stored in hotel bedrooms or changing rooms.*

*Any advice given by the hotel regarding other wedding businesses for example bands, discos, florists is to assist in planning your wedding. The hotel accepts no liability in relation to these companies if hired by you.*

*The Hotel reserves the right to cancel a booking at anytime, if the "booking your wedding" steps are not adhered to.*

*Once you have received confirmation from the hotel, should you then have to cancel your event, a charge will be made equivalent to any loss suffered by the hotel, as explained in the following conditions.*

*Cancellation Charges for weddings will be calculated as % of the total booking value according to the notice period given*

*20 weeks before - loss of deposits*

*Within 12 weeks: Loss of deposits or 60% of total estimated value, whichever is greater*

*Within 2 weeks: 100% of total estimated value*

*I agree and understand all the terms and conditions:*

*Bride.....*

*Groom.....*

*Date.....*

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