



Weddings at The Swan

This is your guide to your special day, we are pleased that you are considering The Swan for your Wedding and would like to assure you that to us, each wedding is a unique event, we will take the time to understand what you would like out of your day and our team will guide you through the whole process to ensure that your time with us is a truly special event and to help you make sure that every detail has been thought of.

So what is different about having your event at The Swan?

We can make arrangements to host you for the whole day, offering spaces for the ceremony, the reception and the evening function, all in one place - and we have 12 well appointed en-suite bedrooms for your key guests!

Not only do we have two distinctly different areas we offer you for your reception but we also have a separate Cellar Bar which is ideal for the evening party.

The Swan is ideal for receptions between 20 – 60 people, with evening functions for 80-100.

Our Wedding packages include:

- Meetings with the team to discuss all your arrangements throughout the process
- Wine tasting for wine selection during your event
- Hire fee of the rooms that have been agreed as part of your package
- White linen tablecloths, white linen napkins and white chair covers (for the reception)
- Sound and light package included in the Cellar Bar
- Cake Stand and cake knife
- Table plans and place cards if required
- If complimentary accommodation is included (Package 1) this includes accommodation for the bride and groom including Breakfast



It is our job to help guide you through this process and while all our weddings are unique in their own right to give you a starting point we have developed a selection of packages to give you an idea of the sorts of things we can do for you:

Wedding package 1

Welcome reception drinks (2 per person)
Selection of Canapés (4 per person)
3 course wedding breakfast
Tea, Coffee & mints
Half bottle of wine per person
Champagne for the toast (one glass per person)

Evening function:

Private hire of the Cellar bar with a fully staffed bar
Lighting and use of our sound system (ideal for use with your own device with your own playlist)
Extensive Finger Buffet
Accommodation in a Deluxe Room for the bride and groom on the wedding night
£85.00 per person

Wedding Package 2

Welcome reception drinks (1 per person)
3 course wedding breakfast
Tea, Coffee & mints
Half bottle of wine per person
1 bottle of Champagne for the toast for the top table (up to a maximum of 6 glasses)
and Prosecco for the guests (one glass per person)

Evening function:

Private hire of the Cellar bar with a fully staffed bar
Lighting and use of our sound system (ideal for use with your own device with your own playlist)
Extensive Finger Buffet
£70.00 per person

Wedding Package 3

Welcome reception drinks (1 per person)
2 course wedding breakfast
Tea, Coffee & mints
One glass of house wine per person
Prosecco for the toast (one glass per person)

Evening function:

Private hire of the Cellar bar with a fully staffed bar
Lighting and use of our sound system (ideal for use with your own device with your own playlist)
Extensive Finger Buffet
£60.00 per person



Other options:

Variances to the packages:

Without the evening finger buffet a £10 per person reduction is available on the above packages

Additional Options:

Add a Thai option to your Wedding Buffet:

Add a Thai twist to your wedding with additional Thai dishes, you can add a Mixed Thai Appetizer selection, Thai Green Curry with chicken & steamed rice for a £7.00 per person supplement to the package you choose.

Colour Co-ordination

For all our weddings we provide White linen Tablecloths, White linen napkins and white chair covers, should you wish co-ordinating sashes there will be a supplement of £2.50 per person.

Discos & Bands

We have a wide range of options available to us if you would like to book a disco or band, give us an idea of what you are looking for and we can either make the arrangements for you or guide you accordingly

Thai Buddhist Wedding and Blessing ceremony £450.00

We can make arrangements for a Traditional Buddhist Thai Blessing ceremony, complete with Thai Monks, the full Thai ceremony includes the traditional Sai Sin Blessing and Water Blessing ceremonies, the fee includes donation to the monks and their food and accommodation. The fee also includes a Thai Wedding co-ordinator to guide you through the process including a Rehearsal should you desire.

Due to the Monks' strict daily routine a Thai Blessing ceremony would take place in the morning, usually at about 10.30am. This can be discussed with us.

Wedding ceremony or Civil Partnership £300.00

Held in our Coach House, which will be elegantly decorated with a runner, chairs with chair covers and sashes, a sound system is available for background music

Discount for mid-week and winter weddings

Wedding held in November, January & February 20% discount (valid for both weekend and weekday weddings)

Any midweek weddings 10% discount (valid March – October, Sunday to Thursday)



Wedding menu, sample selection

Bread rolls selection with butter Gr

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Roasted butternut squash soup, crème fraiche ✓

Thai appetizer selection with Prawn toasts, spring Roll, Chicken satay & Thai fish cake

Seafood Tom Yum Soup (Spicy) G

Duck & Orange Terrine with herb crostini

Scottish smoked salmon with dill & lemon dressing G

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Glazed lamb rump with redcurrant Jus G*

Slow cooked beef shin Ragout*

Oven roasted chicken breast stuffed with cream cheese*

Roasted salmon with a pesto and breadcrumb crust Gr*

Deep fried whole sea bass with Tamarind sauce served with rice (not spicy) G

Aromatic Beef Massaman curry served with rice (not spicy) G

Salmon with Penang Sauce served with rice (medium spicy) G

Cheesy Leeky bake, layered potatoes, mushrooms and leeks G ✓*

*served with seasonal vegetables and roasted potatoes

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Vanilla panna cotta with mixed berry compote

Lemon tarte with crème fraiche

Individual Summer fruit pavlova

Cheesecake

Profiteroles with chocolate sauce

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Coffee or Tea with mint Crisps

- ✓ Vegetarian
- G Gluten free
- Gr Gluten free on request

We can create with you, or you may select from the above, 2 choices of starters and desserts and 3 choices of main course (plus the vegetarian main course option), your selected menu can then be sent to your guests for their advanced selection, which you would then collate and return to us in advance.



Wedding Buffet sample menu

Bread rolls & butter

Starters

Farmhouse Pate

Mediterranean vegetable Quiche

Smoked Salmon & Cream cheese roulade

Tomato, mozzarella and rocket with a pesto dressing

Main Courses

Carved Cold Ham

Whole poached salmon

Cold Roast Beef

New Potatoes

Salads

5 bean Rice Salad

Coleslaw

Pasta salad

Green leaf salad

Desserts

Individual Fruit Pavlovas

Profiteroles

Chocolate Fudge cake

Apple Tart

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Tea or coffee



Thai Wedding Buffet Menu

If you are looking for something completely different then why not try our Thai buffet menu, all our dishes are freshly prepared by our own team of Thai Chefs and made in the authentic manner, your Thai buffet includes:

Assorted appetizers including:

Vegetable spring rolls

Prawn Toasts

Chicken Satays

Vegetable Tempura

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Vegetable Tom Yum Soup

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Chicken stir fried with cashew nuts

Green Curry with Chicken

Tofu and vegetables stir fried with mushroom & ginger

Beef in Black Bean Sauce

Duck with a sweet tamarind sauce

Deep Fried Fish with Sweet & Sour Sauce

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Stir Fried Vegetables

Rice and stir fried noodles

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Fresh cut tropical fruits

Deep fried Banana

Traditional Thai coconut milk dessert

Please note that if required we can also offer a Traditional Thai Buddhist Blessing ceremony, please see the separate information for full details on this package.



Evening Finger buffet sample menus

Menu 1

Chicken Satays with peanut sauce
Cheese & bacon vol au vents
Vegetable Spring Rolls with sweet chilli & plum sauce
Deep Fried Scampi with tartare sauce
Sausage Rolls
Open faced baguettes or sandwiches with
Tuna, Cheese & Pickle, Egg, Ham & wholegrain mustard

Menu 2

Tortilla chips, vegetable sticks, Houmous, salsa & sour cream dips
Feta and tomato vol au vents
Vegetable Samosas
Vegetable spring rolls with plum sauce
Sausage Rolls
Open faced baguettes or sandwiches with
Tuna, Cheese & Pickle, Egg, Ham & wholegrain mustard



Weddings at The Swan - Terms and conditions

The maximum number of guests we can accommodate for a sit down reception is 60, subject to the menu and location chosen for the event. For the evening function the maximum number is 80 in the cellar bar or 100 if the use of the Cellar Bar and Coach House is combined for the evening function.

We can host the ceremony at The Swan in our Coach House, further details are available on request and the use of The Swan for the ceremony is not included in the basic packages, please enquire for the costs of the ceremony package.

The evening party is also included in the cost of the package, which includes hire of the Cellar Bar and a finger buffet for the same number of guests attending the main reception, should you wish to increase the numbers for the evening finger buffet this can be arranged for a supplement charge.

For evening parties we allow music until 11pm at which time the bar also closes, the venue is to be vacated by 11.30pm. However if you take designated rooms in the hotel (a minimum number of 6) then we can discuss the opportunity to continue the music and bar until later.

Should you wish to bring extra decorations to use during your function please discuss this with the management, we would like to point out that we do not allow any confetti or similar very small decorations and should these be used we would make a mandatory charge of £50 for the extra cleaning involved.

No food or any other drink may be brought into The Swan by the wedding party or their guests for consumption throughout the duration of stay unless express prior written agreement has been made with The hotel and payment of relevant corkage or other charges has been agreed.

For weddings of less than 20 people we will require a set menu.

Should you wish to arrange a band or disco to play during the event please discuss this with the management and ensure that the entertainment booked is aware of the venue and ceiling heights. Please also note that due to the sensitive nature of our extremely effective fire alarm system we do not allow the use of smoke machines during any events in The Swan.

We can provide accommodation for your guests and providing you are having your wedding reception with us we can make special arrangements for one night stays should they be required.



Weddings at The Swan - Terms and conditions continued:

Deposits and final payments

You may provisionally reserve the space for your wedding with us for up to 2 weeks, during this time we will hold the space for you and not release it without talking to you first. When you are ready to confirm the booking, after two weeks, or should we receive another enquiry for the date you have provisionally booked we require a £350 deposit to confirm your booking. This deposit is non-refundable and non-transferable.

One month prior to the date of your wedding we would require a further deposit of 25% of the total estimated cost of your wedding; this would include rooms and pre-ordered food and drink or the package cost.

Final payment of all costs associated with the wedding, along with the final numbers will be required 2 weeks prior to the event. Any outstanding amounts on the day of the wedding, such as bar bills, corkage charges or any other items that have not been paid for should be settled at the end of the day, or if you are staying with us then any final amounts can be settled the following morning.

Children under 12 will receive smaller portions or food as agreed with the management and if a package price is agreed that includes alcoholic beverages then complimentary non-alcoholic drinks will be provided in place of any alcoholic drinks. The charge would be 60% of the package price.